



श्री वेंकटेश्वर महाविद्यालय
(दिल्ली विश्वविद्यालय)
Sri Venkateswara College
(University of Delhi)
NAAC Grade A+



ACCOUNT SUBMITTING FORM

Department/Society
Date of Submission Final Disposal
Date of Re-submission after complying with the objectives
Head of Charge: Maintenance Grant/ Student Societies/Special Grant/T.T.D Account
Amount of Advance (if any) Rs in favour of
on account of expenditure incurred in connection with the
..... as per Cash Memos detailed below:-

S. No.	Bill No. & Date	Particulars of Expenditure & Name of the Firm	Amount		Stock Book Page No.	Remarks
			Rupees	Paise		

- | | |
|--|-------------------------------------|
| 1. Budget allotment Rs | 6. Present bill amount |
| 2. Amount of previous bills | 7. Less advance paid (If any) |
| 3. Amount of this bill | 8. Net amount payable |
| 4. Total bills up to date | or recoverable |
| 5. Balance of the Budget allotment | |

Signature of the Staff

Recommended for Sanction of Rsonly.

(Rupees)

Approved

Dealing Assistant Section Officer Administrative Officer Bursar Principal

Received an amount of Rsvide Cheque Nodated.....

Recipient's Signature with date